

**CATHOLIC ARCHDIOCESE OF SYDNEY  
CHARITABLE WORKS FUND TRUST ABN 24 784 785 643  
DGR No 900 016 214**

**REMITTANCE ADVICE**

**MAY 2018 APPEAL**

**PARISH** \_\_\_\_\_

- |   |  |
|---|--|
| 1. Collection from Primary/Regional School (including Credit Cards)   |  |
| 2. Total Parish Cash, Cheques & Credit Cards Collected  |  |
| 3. Paid from Parish Funds   |  |
| <b>4. Total Amount to be paid (as per Assessment Letter) ie 1+2+3</b>   |  |
| 5. LESS total of Credit Cards (Envelopes attached)  |  |
| 6. LESS amount contributed from Planned Giving  |  |
| 7. Cheque Enclosed OR <b>EFT</b> (see below note 4) ie 4-5-6  |  |
| 8. Amount for which donors require income tax deduction<br>(Cannot exceed amount collected by Appeal-Lines 1 & 2 above)<br>(Tax deductible receipt will be issued by the Parish for gifts to the CWF Trust) |  |

**CWF donation envelopes for August 2018 Appeal**

Number of CWF envelopes required for August 2018 Appeal (circle one):

**NIL**      |      **1 box (500)**      |      **OTHER**

**We will send your parish 1 box of CWF envelopes if the above option is left blank**

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**PARISH PRIEST/ ADMINISTRATOR /MODERATOR**

- 1    *A copy of this advice is enclosed to be retained by the Parish for its Records.*
- 2    *The ABN must be quoted on all receipts issued from the Charitable Works Fund Trust - ie ABN 24 784 785 643. As a matter of best disclosure - ie the Deductible Gift Recipient Number ie DGR No 900 016 214 should also be quoted on receipts, if this is possible.*
- 3    *Once recorded please bundle **all envelopes**, including credit card donations to be processed by the Archdiocese. Please send with this remittance to the Chancery Office.*
- 4    **CWF Bank Details:**  
          BSB:               062-784  
          Account No:     6415201  
          Ref:               CWF May18 "Insert Parish Suburb"

**Note for tax deductible receipt :**

- 1. Parish needs to notify the Chancery office in writing if assistance is required in issuing receipts**
- 2. Otherwise all receipts for donations (Cash, Cheques and Credit Cards) must be issued by the Parish**
- 3. Chancery office will notify the Parish if any credit card payments are declined**